

# TELL US ABOUT YOURSELF

<b>HOW LONG HAVE YOU LIVED IN ALBUQUERQUE?</b> <input type="text"/> <input type="text"/>	<b>HAVE YOU EVER VISITED A SATELLITE? WHICH LOCATION? DESCRIBE YOUR EXPERIENCE.</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<b>LIST ANY SKILLS RELEVANT TO THE POSITION.</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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**DESCRIBE A PAST EXPERIENCE WITH CUSTOMER SERVICE. WHAT DID YOU LIKE/DISLIKE ABOUT IT?**

  
  


**WHY WOULD YOU LIKE TO WORK FOR SATELLITE COFFEE?**

  
  


# EDUCATION

NAME AND ADDRESS OF SCHOOL	CIRCLE LAST YEARS COMPLETED	DID YOU GRADUATE	SUBJECTS STUDIED AND DEGREES EARNED
<b>HIGH SCHOOL</b> <input type="text"/>	1 2 3 4	Y N	<input type="text"/>
<input type="text"/>			<input type="text"/>
<b>COLLEGE</b> <input type="text"/>	1 2 3 4	Y N	<input type="text"/>
<input type="text"/>			<input type="text"/>
<b>POST COLLEGE</b> <input type="text"/>	1 2 3 4	Y N	<input type="text"/>
<input type="text"/>			<input type="text"/>
<b>TRADE SCHOOL or Other</b> <input type="text"/>	1 2 3 4	Y N	<input type="text"/>
<input type="text"/>			<input type="text"/>

I hereby authorize Satellite to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Satellite to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, and employers of any and all claims for proving such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Satellite. I understand that nothing contained in this application, or conveyed during any interview, which may be granted is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Satellite to hire me. I understand and agree that employment is at will, which means that it is for not specified period and may be terminated by me, or Satellite at any time without prior notice for any reason.

**SIGNATURE**  **DATE**



## APPLICATION FOR EMPLOYMENT

Satellite Coffee is an equal opportunity employer dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, gender identity, or any other basis prohibited by federal or state law.

## WE HAVE STELLAR BENEFITS

- HEALTH AND DENTAL
- 401K SAVINGS PLAN
- PROFIT SHARING
- VACATION
- SPECIAL GYM RATE
- FREE FOOD & DISCOUNTS
- CAREER ADVANCEMENT



**DROP THIS APPLICATION OFF AT ANY OF THE SATELLITE LOCATIONS AND ASK TO SPEAK TO A MANAGER.**

SATCOFFEE.COM

**PLEASE COMPLETE ENTIRE APPLICATION  
TO ENSURE CONSIDERATION**

**PERSONAL INFORMATION** (Please print)

Name Last  First  Middle   
**LAST 5 DIGITS**  /   
**SOCIAL SECURITY NUMBER**  **TODAY'S DATE (MM/DD/YY)**   
 Other Names you are known by   
 Are you less than 18 years of age? Yes  No   
 Satellite is required to comply with federal and state law.)  
 Have you been convicted for a felony in the last 7 years?  
 Yes  No  If Yes, List convictions that are a  
 matter of public record (arrests are not convictions). A  
 conviction does not necessarily disqualify you for  
 employment.

**PRESENT ADDRESS**  
 Street   
 City   
 State   
 Zip Code

**PERMANENT ADDRESS**  
 Street   
 City   
 State   
 Zip Code

**PHONE NUMBER**  
 Daytime  Evening   
 Referred by:

Are you legally eligible for employment in the U.S.?  
 Yes  No  (Proof of US citizenship or immigration  
 status will be required.)

**PREVIOUS EMPLOYERS**

List below current and last three employers, starting with most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

**JOB #1** Employer Name, Address,& Type of Business  
  
  
 Salary or Hourly  **REASON FOR LEAVING**  
 Starting:   
 Ending:   
 Avg Hrs/Wk   
 Position  Duties Performed   
 Dates of Employment From:  /  /  To:  /  /   
 SUPERVISOR NAME  PHONE NUMBER  MAY WE CONTACT?

**JOB #2** Employer Name, Address,& Type of Business  
  
  
 Salary or Hourly  **REASON FOR LEAVING**  
 Starting:   
 Ending:   
 Avg Hrs/Wk   
 Position  Duties Performed   
 Dates of Employment From:  /  /  To:  /  /   
 SUPERVISOR NAME  PHONE NUMBER  MAY WE CONTACT?

**JOB #3** Employer Name, Address,& Type of Business  
  
  
 Salary or Hourly  **REASON FOR LEAVING**  
 Starting:   
 Ending:   
 Avg Hrs/Wk   
 Position  Duties Performed   
 Dates of Employment From:  /  /  To:  /  /   
 SUPERVISOR NAME  PHONE NUMBER  MAY WE CONTACT?

**JOB #4** Employer Name, Address,& Type of Business  
  
  
 Salary or Hourly  **REASON FOR LEAVING**  
 Starting:   
 Ending:   
 Avg Hrs/Wk   
 Position  Duties Performed   
 Dates of Employment From:  /  /  To:  /  /   
 SUPERVISOR NAME  PHONE NUMBER  MAY WE CONTACT?

**REFERENCES** Please provide the names of three **PROFESSIONAL** references you have known @ least one year.

NAME	ADDRESS & PHONE NUMBER	BUSINESS	YEARS KNOWN/HOW?
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**EMPLOYMENT DESIRED**

**POSITION:**   
**SALARY DESIRED:**

**CHECK desired location(s) for employment.**

- Nob Hill
- Westside
- NE Heights
- Uptown
- Harvard



**PUT A CHECK MARK IN THE DAYS YOU ARE AVAILABLE.**

**SPECIFY HOURS AVAILABLE FOR EACH DAY.**

**SUNDAY**  **From:**  **To:**

**MONDAY**  **From:**  **To:**

**TUESDAY**  **From:**  **To:**

**WEDNESDAY**  **From:**  **To:**

**THURSDAY**  **From:**  **To:**

**FRIDAY**  **From:**  **To:**

**SATURDAY**  **From:**  **To:**

Date you can start:  /  /

**CIRCLE ONE:**  **PT**  **FT**

Are you able to work overtime? Yes  No   
 Have you worked for us (Double Rainbow, Flying Star or Satellite) before? Yes  No   
 If yes, please indicate dates of service  
 /  /  to  /  /

and which location?

Do you have a relative working at Satellite?  
 Yes  No   
 If yes, relative's name: